SCG-050 Survey - Individual School Facilities

Basic Information

1. Completed by:
   Name: Rosemary Hanson
   Title: Director of Finance
   Telephone: (203) 888-7754 ext 15
   Email: hansonr@oxfordpublicschools.org

2. Director of Facilities
   Name: John Barlow
   Telephone: (203) 888-7754 ext 10
   Email: barlowj@oxfordpublicschools.org

3. School and LEA
   Town: Oxford
   Town Code: 108
   School Name: Great Oak
   School Code: 051

4. Grade range of school
   Grade level
   Lowest grade level of school: 6
   Highest grade level of school: 8

5. Is this facility still in use or, if this facility is no longer used for school purposes, please provide the year the town closed, abandoned, sold, leased, demolished or otherwise redirected the facility.
   Still in use as a school

Section 1

Using the instruction booklet accompanying this survey, review the description of each item and respond accordingly with the information about the school in question.
6. Year of original construction.

1969

7. When was the last roof replacement?

2013

8. When was the last Code compliance project?

There has not been one

9. When was the last Extension/Alteration project?

1978

10. When was the last renovate as new project?

There has not been one

11. Total building square footage per architectural plans - all space.

75113

12. Total site acreage.

65

13. Number of general classrooms housed within the school facility.

26

14. Does the school facility have portable classrooms and, if so, how many?

None

15. If there are portable classrooms, the earliest year portable buildings installed.

16. Fully ADA accessible school facility?

☐ Yes

☒ No

17. Building capacity.

500

18. School enrollment

496

19. Has there been an environmental survey of the school facility?

☐ Yes

☐ No
Section 2

Using the instruction booklet accompanying this survey, review the description of the choices that are provided for each item and select the one that best describes your school. Select one answer only for each item and report the number associated with that choice in the space provided.

20. Art Room(s)
   - fair

21. Music Room(s)
   - poor

22. Multipurpose Room (Gym/Aud/Caf.)
   - missing

23. Gymnasium
   - good

24. Auditorium
   - missing

25. Cafeteria
   - good

26. Library Media Center
   - poor

27. Science Lab(s)
   - poor

28. Language Lab(s)
   - missing

29. Special Education
   - fair

30. Technical/Career Education
   - good

31. Office/Administrative Space
   - good

32. Are the BOE offices housed within the school facility?
33. Guidance/Student Services
   - fair

34. Multipurpose Fields
   - good

35. Outdoor Athletic Facilities
   - good

36. Internal Communications
   - fair

37. Technology in the Classroom
   - good

38. Technology Infrastructure
   - good

39. Air Conditioning
   - missing

40. Heating
   - fair

41. Interior Lighting
   - good

42. Exterior Lighting
   - good

43. Roadways and Walkways
   - poor

44. Plumbing
   - fair

45. Elevator
   - good

46. Windows
   - poor

47. Rooftop PV system
48. Does the school facility have an underground fuel storage tank that has not been removed?
   - Yes
   - No

49. What source of energy is used to heat the school facility?
   - electric

50. Building Façade
   - poor

51. Grounds/Landscaping
   - fair

52. Classrooms
   - fair

53. Lavatories/Fountains
   - fair

54. Entrance/Hallways
   - fair

55. Lighting/Fixtures
   - good

56. Cafeteria
   - good

57. Code Compliance
   - poor

58. Fire Systems/Sprinklers
   - missing

59. Carbon monoxide (CO) detection system.
   - missing

Indoor Air Quality, Part 1
60. Has the local or regional board of education adopted and implemented an IAQ program for this facility?
- Yes
- No

61. Was this facility constructed, extended, renovated or replaced on or after January 1, 2003? (If you answer "no" you will advance to Indoor Air Quality, Part 7.)
- Yes
- No

**Indoor Air Quality, Part 7**

For each of the following issues relative to IAQ, please indicate either 1) A problem has been identified and has not yet been addressed (Poor); 2) A problem has been identified and is scheduled for repair (Fair); 3) A problem has been identified and corrected (Good); or 4) No problem (Excellent).

70. Ventilation

<table>
<thead>
<tr>
<th>Issue</th>
<th>Poor</th>
<th>Fair</th>
<th>Good</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Obstructions of air vents</td>
<td>[ ] Obstructions of air vents Poor</td>
<td>[ ] Obstructions of air vents Fair</td>
<td>[ ] Obstructions of air vents Good</td>
<td>[ ] Obstructions of air vents Excellent</td>
</tr>
<tr>
<td>Filters need upgrading or replacing</td>
<td>[ ] Filters need upgrading or replacing Poor</td>
<td>[ ] Filters need upgrading or replacing Fair</td>
<td>[ ] Filters need upgrading or replacing Good</td>
<td>[ ] Filters need upgrading or replacing Excellent</td>
</tr>
<tr>
<td>HVAC units/ventilators need cleaning</td>
<td>[ ] HVAC units/ventilators need cleaning Poor</td>
<td>[ ] HVAC units/ventilators need cleaning Fair</td>
<td>[ ] HVAC units/ventilators need cleaning Good</td>
<td>[ ] HVAC units/ventilators need cleaning Excellent</td>
</tr>
<tr>
<td>Arts/sciences room(s) need ventilating</td>
<td>[ ] Arts/sciences room(s) need ventilating Poor</td>
<td>[ ] Arts/sciences room(s) need ventilating Fair</td>
<td>[ ] Arts/sciences room(s) need ventilating Good</td>
<td>[ ] Arts/sciences room(s) need ventilating Excellent</td>
</tr>
<tr>
<td>Outdoor air intakes need improving</td>
<td>[ ] Outdoor air intakes need improving Poor</td>
<td>[ ] Outdoor air intakes need improving Fair</td>
<td>[ ] Outdoor air intakes need improving Good</td>
<td>[ ] Outdoor air intakes need improving Excellent</td>
</tr>
<tr>
<td>Bus exhaust Moisture Issues</td>
<td>[ ] Bus exhaust Moisture Issues Poor</td>
<td>[ ] Bus exhaust Moisture Issues Fair</td>
<td>[ ] Bus exhaust Moisture Issues Good</td>
<td>[ ] Bus exhaust Moisture Issues Excellent</td>
</tr>
</tbody>
</table>
### 71. Moisture Issues

<table>
<thead>
<tr>
<th>Poor</th>
<th>Fair</th>
<th>Good</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leaks (other than roof), spills, moisture Poor</td>
<td>Leaks (other than roof), spills, moisture Fair</td>
<td>Leaks (other than roof), spills, moisture Good</td>
<td>Leaks (other than roof), spills, moisture Excellent</td>
</tr>
<tr>
<td>Plumbing problems Poor</td>
<td>Plumbing problems Fair</td>
<td>Plumbing problems Good</td>
<td>Plumbing problems Excellent</td>
</tr>
<tr>
<td>Roof problems Poor</td>
<td>Roof problems Fair</td>
<td>Roof problems Good</td>
<td>Roof problems Excellent</td>
</tr>
<tr>
<td>Basement or crawlspace needs upgrading Poor</td>
<td>Basement or crawlspace needs upgrading Fair</td>
<td>Basement or crawlspace needs upgrading Good</td>
<td>Basement or crawlspace needs upgrading Excellent</td>
</tr>
<tr>
<td>Removal of water-damaged materials needed Poor</td>
<td>Removal of water-damaged materials needed Fair</td>
<td>Removal of water-damaged materials needed Good</td>
<td>Removal of water-damaged materials needed Excellent</td>
</tr>
</tbody>
</table>

### 72.2 Source Reduction

<table>
<thead>
<tr>
<th>Poor</th>
<th>Fair</th>
<th>Good</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Radon remediation needed Poor</td>
<td>Radon remediation needed Fair</td>
<td>Radon remediation needed Good</td>
<td>Radon remediation needed Excellent</td>
</tr>
<tr>
<td>Asbestos remediation needed Poor</td>
<td>Asbestos remediation needed Fair</td>
<td>Asbestos remediation needed Good</td>
<td>Asbestos remediation needed Excellent</td>
</tr>
<tr>
<td>General cleaning improvement Poor</td>
<td>General cleaning improvement Fair</td>
<td>General cleaning improvement Good</td>
<td>General cleaning improvement Excellent</td>
</tr>
<tr>
<td>Carpet cleaning or removal needed Poor</td>
<td>Carpet cleaning or removal needed Fair</td>
<td>Carpet cleaning or removal needed Good</td>
<td>Carpet cleaning or removal needed Excellent</td>
</tr>
<tr>
<td>Pests or pesticide use remediation Poor</td>
<td>Pests or pesticide use remediation Fair</td>
<td>Pests or pesticide use remediation Good</td>
<td>Pests or pesticide use remediation Excellent</td>
</tr>
</tbody>
</table>
Indoor Air Quality, Page 8

73. Quality of the IAQ Maintenance Program. (See instructions.)

- missing
- poor
- fair
- good
- excellent

Green Cleaning, Part 1

74. Has the local or regional board of education adopted and implemented a Green Cleaning Program for this facility? (If you answer "no" you will advance to Green Cleaning, Part 4.)

- Yes
- No

Green Cleaning, Part 2

75. Does the local or regional board of education have a written statement of the Green Cleaning Program for this facility? (If you answer "no", you will advance to Green Cleaning, Part 4.)

- Yes
- No

Green Cleaning, Part 3

76. Does the written statement for this facility include the following:
<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Types and names of environmentally preferable cleaning products?</td>
<td>● Types and names of environmentally preferable cleaning products? Yes</td>
<td>● Types and names of environmentally preferable cleaning products? No</td>
</tr>
<tr>
<td>Locations of the application of cleaning products within the facility?</td>
<td>● Locations of the application of cleaning products within the facility? Yes</td>
<td>● Locations of the application of cleaning products within the facility? No</td>
</tr>
<tr>
<td>A schedule of when green cleaning products are applied in the facility?</td>
<td>● A schedule of when green cleaning products are applied in the facility? Yes</td>
<td>● A schedule of when green cleaning products are applied in the facility? No</td>
</tr>
<tr>
<td>A statement prohibiting a parent, guardian, teacher or staff member from bringing into the facility any consumer product which is intended to clean, deodorize, sanitize or disinfect?</td>
<td>● A statement prohibiting a parent, guardian, teacher or staff member from bringing into the facility any consumer product which is intended to clean, deodorize, sanitize or disinfect? Yes</td>
<td>● A statement prohibiting a parent, guardian, teacher or staff member from bringing into the facility any consumer product which is intended to clean, deodorize, sanitize or disinfect? No</td>
</tr>
<tr>
<td>Name of school administrator or a designee who may be contacted for further information?</td>
<td>● Name of school administrator or a designee who may be contacted for further information? Yes</td>
<td>● Name of school administrator or a designee who may be contacted for further information? No</td>
</tr>
</tbody>
</table>

77. Has the local or regional board of education distributed the written statement of its green cleaning program to the following:

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>School staff on an annual basis?</td>
<td>● School staff on an annual basis? Yes</td>
<td>● School staff on an annual basis? No</td>
</tr>
<tr>
<td>New staff hired during the school year?</td>
<td>● New staff hired during the school year? Yes</td>
<td>● New staff hired during the school year? No</td>
</tr>
</tbody>
</table>
Green Cleaning, Part 4

78. Does the local or regional board of education provide for the procurement and use of environmentally preferable cleaning products that meet guidelines or environmental standards set by a national or international environmental certification program approved by Department of Administrative Services (DAS), which may include but is not limited to:

<table>
<thead>
<tr>
<th>Product Type</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>General purpose cleaners</td>
<td>☐ General purpose cleaners Yes</td>
<td>☐ General purpose cleaners No</td>
</tr>
<tr>
<td>Hand cleaners and soaps</td>
<td>☐ Hand cleaners and soaps Yes</td>
<td>☐ Hand cleaners and soaps No</td>
</tr>
<tr>
<td>Bathroom cleaners</td>
<td>☐ Bathroom cleaners Yes</td>
<td>☐ Bathroom cleaners No</td>
</tr>
<tr>
<td>Floor finishes</td>
<td>☐ Floor finishes Yes</td>
<td>☐ Floor finishes No</td>
</tr>
<tr>
<td>Carpet cleaners</td>
<td>☐ Carpet cleaners Yes</td>
<td>☐ Carpet cleaners No</td>
</tr>
<tr>
<td>Floor strippers</td>
<td>☐ Floor strippers Yes</td>
<td>☐ Floor strippers No</td>
</tr>
</tbody>
</table>

79. Does the local or regional board of education use the DAS procurement system to purchase environmentally preferable cleaning products?

☐ Yes
☐ No

80. Does the local or regional board of education have a Web site? (If you answer "no", you will advance to Green Cleaning, Part 6.)

☐ Yes
☐ No

Green Cleaning, Part 5
81. Has the local or regional board of education posted the written statement on the:

- [ ] School Web site Yes
- [ ] School Web site No
- [ ] Board of Education Web site Yes
- [ ] Board of Education Web site No

82. Has the local or regional board of education posted the School Facilities Survey (Form SCG-050) on the:

- [ ] School Web site Yes
- [ ] School Web site No
- [ ] Board of Education Web site Yes
- [ ] Board of Education Web site No

83. Continue questions. (You will advance to School Security questions.)

- [ ] Click here to complete this page.

**Green Cleaning, Part 5**

81. Has the local or regional board of education posted the written statement on the:

- [ ] School Web site Yes
- [ ] School Web site No
- [ ] Board of Education Web site Yes
- [ ] Board of Education Web site No

82. Has the local or regional board of education posted the School Facilities Survey (Form SCG-050) on the:

- [ ] School Web site Yes
- [ ] School Web site No
- [ ] Board of Education Web site Yes
- [ ] Board of Education Web site No

! This question requires an answer.

83. Continue questions. (You will advance to School Security questions.)

- [ ] Click here to complete this page.

**School Security**

85. Has a school security and safety committee been established for this facility?
86. Has a school security and safety plan been developed for this facility?
   - Yes
   - No

87. Was the school security and safety plan developed with the involvement of local officials?
   - Yes
   - No

88. Have school employees been provided an orientation on the school security and safety plan?
   - Yes
   - No

89. Have crisis management procedures been developed for this facility?
   - Yes
   - No

90. Do the procedures have a command center organization structure based on the federal National Incident Management System (NIMS)?
   - Yes
   - No

91. Are procedures in place for managing other various types of emergencies?
   - Yes
   - No

92. Are fire drills and crisis response drills practiced periodically?
   - Yes
   - No

93. Has local law enforcement and other local public safety officials evaluated, scored and provided feedback for fire drills and crisis response drills?
   - Yes
   - No

94. Has a safe school climate committee been established at this facility?
   - Yes
   - No
95. Has the school personnel been trained in the operation and maintenance of school security infrastructure?
- [ ] Yes
- [ ] No

96. Is there fencing around the entirety of the school building except driveways and sidewalks visible from the main school entrance?
- [ ] Yes
- [ ] No

School Construction Projects

97. Does the LEA anticipate a school construction project at this school facility within the next five years?
- [ ] Yes
- [ ] No